



PO Box 953 Merlynston Vic, 3058
 Charles Mutton Reserve Netball Courts,
 Fawkner Vic 3060
 ABN 45 112 180 340

Email: President@fawknernetballclub.com.au

Record of complaint

FNC's complaints procedure is based on guidance provided by the Netball Australia Integrity policies. Further information and support can be found here: <https://www.playbytherules.net.au/complaints-handling/dealing-with-a-complaint>

If this complaint relates to child safety, please use the authorised form.

The person receiving this complaint is to remain neutral, act promptly, maintain confidentiality and keep an accurate record. They are not required to resolve this complaint.

Internal Use Only			
Name of the person receiving complaint:			
How was the complaint received?		Date received:	
Complainant to complete			
Name of complainant:		Over 18? <input type="checkbox"/>	
Contact details:			
Role/position within the club:			
Name/s of person complaint is about (respondent):			
Respondents role/position within the club:			
Date/s of alleged incident/s:			
Location/s of alleged incident/s:			
Description of incident/s: <i>Please provide as much detail as possible. Attached additional pages if more space is needed.</i>			
Are there other witnesses? <i>If yes, please add their contact details.</i>		Yes (add contact details) <input type="checkbox"/> No <input type="checkbox"/> Details:	



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<p>Have you brought this up with the respondent?</p> <p><i>If yes, what happened?</i> <i>If no, why not?</i></p>	
<p>What would your ideal outcome be?</p>	
<p>Are you comfortable with me notifying the other person/people about this complaint?</p> <p><i>If no, we will create and save this record of a complaint and no further action will be taken.</i></p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>
<p>Anything else?</p>	
<p>Complainant signature:</p>	

If you need support, please view the Play by the Rules guidance, contact the Child Safety/Member Protection Officer or speak to a member of the Executive Committee.